



# THE NATIONAL BALLET SCHOOL

Please complete the following and return to us at [enquiries@nationaltheatre.org.au](mailto:enquiries@nationaltheatre.org.au)  
For the Attention of - Executive Manager - Schools - Thank you.

Name: \_\_\_\_\_

Course: \_\_\_\_\_

Student ID number: \_\_\_\_\_

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_

CHOOSE ONE OPTION:

I wish to be withdrawn from ALL units of study - tick box

OR

I wish to defer my studies and supply supporting documentation - tick box

OR

This notice confirms my intention to withdraw from \_\_\_\_\_  
(unit of study)

effective from \_\_\_\_\_.  
(date of withdrawal)

I understand that if this is *after* the \*census date (date/s available on our website) then I am *required* to make payment for the current unit of study. I am aware that I am still obliged to pay The National Theatre Ballet School any outstanding amounts owing from completed units.

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_

\*The **census date** is the **date** in which your enrolment is considered finalised for the term/semester and is the last **date** you can drop a course (subject) without receiving a financial penalty. If you withdraw from a course (subject) after this **date** you will still be liable for any fees relating to the course (subject).

**VET Student Loans (if applicable):**

I am withdrawing on/before my Census Date I wish to partially withdraw from my course (continuing with my other units), and receive a refund, reduction to my HELP Loan or reduction to my Debitsuccess payment plan for only the attached units; OR

I wish to fully withdraw from my course and receive a refund, reduction to my HELP Loan or reduction to my Debitsuccess payment plan for the above units/course (Note that an administration fee applies); OR

My unit / course has been cancelled by The National and I am entitled to a refund  
Authorised by Administrator : \_\_\_\_\_ Signature: \_\_\_\_\_

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**Withdrawal Reason:**

To help us improve the student experience please tick at least one of the below withdrawal reasons:

- Attained employment
  - Didn't like or enjoy the course
  - Doesn't align with career aspirations
  - Not ready to commence
  - Financial stress
  - Family related issues
  - Injury or illness Study/work/life balance
  - Other - please state \_\_\_\_\_
- 

**Admin Use Only:**

Date Received:

Director informed: Yes/No      Date:      Meeting Arranged: Yes/No

Financial System Updated:

Exit Interview Arranged:

Deferment Approved: Yes/No      Date:      Evidence Supplied: Yes/No

Statement of Attainment Issued:

Notes: